CHECKLIST OF RESPONSIBILITIES FOR SCIENTIFIC EDITORS

Manuscript page number (Without Figures): 40
Rate: 6.2 CNY per page

Editing Fee: 248 CNY

Figure count: 3
Figure handling time: 60 min
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Editing Fee: 60 CNY

XML and PDF converting time: 30 min
Rate: 1 CNY per min

Editing Fee: 30 CNY

Manuscript word count: 10983

Total Editing Fee: 338 CNY

Scientific Editor: Han Zhang

Date of signature: 7/19/2022 (month/day/year)

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<td>1</td>
<td>General Information of the Manuscript</td>
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<td>Name of journal: World Journal of Methodology</td>
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<td>Manuscript NO.: 76054</td>
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<tr>
<td></td>
<td>Title: COVID-19 neuropsychiatric repercussions: Current evidences on the subject</td>
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### Editorial Office’s Comments

**Science Editor:** The manuscript has been peer-reviewed, and it’s ready for the first decision.

**Company Editor-in-Chief:** I have reviewed the Peer-Review Report, the full text of the manuscript, and the relevant ethics documents, all of which have met the basic publishing requirements of the *World Journal of Methodology*, and the manuscript is conditionally accepted. I have sent the manuscript to the author(s) for its revision according to the Peer-Review Report, Editorial Office’s comments and the Criteria for Manuscript Revision by Authors. However, the quality of the English language of the manuscript does not meet the requirements of the journal. Before final acceptance, the author(s) must provide the English Language Certificate issued by a professional English language editing company. Please visit the following website for the professional English language editing companies we recommend: https://www.wjgnet.com/bpg/gerinfo/240. Please provide the original figure documents. Please prepare and arrange the figures using PowerPoint to ensure that all graphs or arrows or text portions can be reprocessed by the editor. In order to respect and protect the author’s intellectual property rights and prevent others from misappropriating figures without the author's authorization or
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Zhang SJ, Gao YS, Chen L, Wu MY, Zhou L, Zhou YM, Wang Y, Zheng FJ, Li YH. Regulatory effect of a Chinese herbal medicine formula on non-alcoholic fatty liver disease. World J Gastroenterol 2019; 25(34): 5105-5119. Copyright ©The Author(s) 2019. Published by Baishideng Publishing Group Inc[6]. And please cite the reference source in the references list. If the author fails to properly cite the published or copyrighted picture(s) or table(s) as described above, he/she will be subject to withdrawal of the article from BPG publications and may even be held liable. Before final acceptance, when revising the manuscript, the author must supplement and improve the highlights of the latest cutting-edge research results, thereby further improving the content of the manuscript. To this end, authors are advised to apply a new tool, the RCA. RCA is an artificial intelligence technology-based open multidisciplinary citation analysis database. In it, upon obtaining search results from the keywords entered by the author, "Impact Index Per Article" under "Ranked by" should be selected to find the latest highlight articles, which can then be used to further improve an article under preparation/peer-review/revision. Please visit our RCA database for more information at: https://www.referencecitationanalysis.com/.

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<td>The title concisely summarizes the main topic of the study and is not too long (no more than 18 words). Words such as ‘exploration’, ‘research’, ‘analysis’, ‘observation’, and ‘investigation’ are avoided. The title does not start with ‘The’ and does not include any Arabic</td>
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<td>A short running title is provided (no more than 6 words).</td>
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<td>The Abstract section is formatted according to the article-specific style (structured vs unstructured) and word count thresholds, as</td>
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follows:
Commentary, Frontier, Diagnostic Advances, Medical Ethics, Minireview, Review, Therapeutics Advances, and Topic Highlight: Non-structured abstract that is no less than 200 words.
Field of Vision, Case Report and Letter to the Editor: Non-structured abstract that is no less than 150 words.
Research articles: Structured abstract with subsections for AIM (no more than 20 words); METHODS (no less than 80 words); RESULTS (no less than 120 words); and CONCLUSION (no more than 26 words).

12 The ‘Key words’ list provides 5-10 keywords that reflect the main content of the study. The first letter of each keyword is capitalized, and each keyword is separated by a semicolon.

13 The “citation” contains authors’ names and manuscript title. The name of the first author should be typed in bold letters; the family (sur) name of all authors should be typed with the first letter capitalized, followed by their abbreviated first and middle initials. For example, an article by Jae Moon Yoon, Ki Young Son, Chun Sick Eom, Daniel Durrance, Sang Min Park will be written as Yoon JM, Son KY, Eom CS, Durrance D, Park SM. Pre-existing diabetes mellitus increases the risk of gastric cancer: A meta-analysis. World J Gastroenterol 2019; In press

14 The ‘Core tip’ provides a summary (less than 100 words) of the study that outlines the most innovative and important arguments and core contents of the paper and will serve to effectively attract readers.
<p>| 15 | The ‘INTRODUCTION’ section clearly describes the relevant background information for the study. Only the most relevant and current (within the past 5 years) literature is cited, with the exception of rare instances of seminal literature citations. All technical terms and/or abbreviations are explained and/or defined, with the full name of abbreviations given upon first appearance in the text and the abbreviation presented in parentheses [i.e., “…computed tomography (CT)”]. First-person pronouns (e.g., 'I', 'we') are used appropriately to clearly indicate the work performed by the author(s). When weaknesses of previous studies are described in the text to highlight the innovations related to the current study, the information is presented carefully. | Y |
| 16 | The ‘MATERIALS AND METHODS’ section clearly and accurately describes all materials and methods used to obtain the data presented in the article and is adequate for a reader to repeat the study. | N |
| 17 | The ‘RESULTS’ section concisely describes the observational and experimental results. Representative data and data that have scientific significance are emphasized. Data is presented in either the text, a table or figure (i.e., chart, diagram, graph or image), but is not repeated among each. Information presented in the tables and figures clearly describes the trends, meaning, and inferences. Results described in textual form are accurate, concise and clear. | N |
| 18 | Statistical symbols are accurate. Statistical significance is expressed as (^{a}P &lt; 0.05), (^{b}P &lt; 0.01) ((P &gt; 0.05) usually does not need to be denoted). If there are other series of (P) values, (^{c}P &lt; 0.05) and (^{d}P &lt; 0.01) are used, and a third series of (P) values is expressed as (^{e}P &lt; 0.05) and (^{f}P &lt; 0.01). Statistical data is expressed as mean ± SD or mean ± SE. | N |
| 19 | The ‘DISCUSSION’ section (1) describes the main purpose and hypothesis of the study; (2) summarizes the most important results; (3) illustrates and explains the results (but does not simply repeat the data) and draws conclusions or inferences based on the results; (4) points out the limitations of the study and their impact on the results, as well as proposes further advice on future research topic(s) or direction(s); and (5) describes the theoretical significance and practical value of the findings. | [ N ] |
| 20 | The ‘ACKNOWLEDGEMENTS’ section expresses gratitude to any individuals or organizations for technical support (i.e., providing instrumentation, equipment or experimental materials, and/or assistance in experimental work), non-technical services (i.e., useful inspiration, suggestions, guidance, or review), and/or any other auxiliary work. | [ N ] |
| 21 | The ‘ARTICLE HIGHLIGHTS’ section provides comments for original articles in accordance with the specified format. | [ N ] |
| 22 | The ‘REFERENCES’ section lists the references in the Vancouver style. This style uses Arabic numeral in-text citations based on the order of the first appearance of a source in the text. For citations where the author’s name is indicated in the text, a superscript number should be placed following the name (i.e., “Pang et al”). For citations where no author is indicated, a superscript number should be placed at the end of the sentence. Respective examples are: “Ma[1] reported ……”, “Pan et al[2-5] indicated ……”; “PCR has a high sensitivity[6,9].” No superscript numbers are used when the reference number is described in the text; for example, “The experimental method used has been described in reference [8].” The style of reference citations in tables is the same as that in the text (e.g., Pan et al[2-5], please see reference [8]). | [ Y ] |</p>
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| 24  | The number of cited references is appropriate for the article type, as follows:  
**Commentary:** no less than 50;  
**Review:** no less than 100;  
**Article:** no less than 30/26;  
**Case Report and Letter to the Editor:** no less than 1. | [Y]   |
<p>| 25  | The ethics-related statements are provided in accordance with the manuscript type (<em>e.g.</em>, Manuscript No.-Institutional review board statement, Manuscript No.-Animal care and use statement, <em>etc.</em>). | [N]   |
| 26  | The names of the peer reviewers and the scientific editor are present at the end of the paper (<em>e.g.</em>, P-Reviewer: Hugot D S-Editor: Wang JL). | [Y]   |
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| 28  | Split pictures include flow charts, line graphs, histograms, and graphs including text. Unsplit pictures include meta-analysis. | [Y]   |</p>
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<td><strong>38</strong></td>
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<td><strong>Responsibilities of scientific editors</strong></td>
<td>The primary responsibilities of our scientific editors include carefully checking the entire manuscript and all accompanying materials for: (1) errors in spelling, grammar, punctuation and wording; (2) suitability of tables, figures, figure data and legends; (3) accurate and appropriate presentation of symbols (e.g. +, -, ×, ÷, %, *) in tables and figures; and (4) complete and comprehensive revision of the manuscript according to the reviewers' comments.</td>
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